**CHEDISTON AND LINSTEAD GROUPED PARISH COUNCIL**

A Meeting was held on Monday 16 January 2023 at 7.30pm in Chediston Church Rooms

**MINUTES**

1. The Chairman welcome Councillors, those present were: John Ibbott, Janet Heath, Mark Titchiner, Jo Wareham, Jonny Vaughan, Mark Burrows and Sarah Ward.

2. Apologies for absence were received from Tammi Mason and Cllr Stephen Burroughes, who is finding it increasingly difficult to access Chediston Church Room.

3. There were no declarations of Interest to record

4. Minutes of previous meetings held on Monday 21 November 2022 were circulated and agreed to be a true and accurate account of the meeting and they were duly signed.

5. Matters arising from minutes not covered by the agenda: The Clerk has visited residents in Linstead to seek permission to site a pole for a Speed Indicator Device close to Chiltern Rise and has taken photos to submit an application to Highways. We will seek to site a pole on the green by the bus shelter too. Highways have replaced some missing and damaged 30 mph signs in Linstead. There are two that are very faded, we will repair them with stick on signs that can be purchased locally.

6. Public Forum there were no members of the public present.

7. Finance – Financial Statement given to Cllrs. Cheques for signature: Community Action Suffolk require a replacement cheque signed as their bank no longer will accept ‘CAS’ abbreviation as the payee.

8. Co-opted Councillor – Theresa Gilby who lives in Linstead was proposed to become a co-opted Councillor, this was seconded and Theresa was invited to join the Parish Council, she will have full voting rights.

9. Chediston Bus Service - funding. We have not heard about our requests for funding to support the continuance of our bus service into Halesworth. The Clerk has submitted a further request for a £500 grant from a Communities Together fund. Councillors proposed that we pay for the bus service out of our savings while we seek funding to support the project.

10. Indemnity insurance – defibrillator dependability - Our insurers have not been able to provide a quote for a specific insurance to cover a claim against the PC in relation to a defibrillator not being in working condition if it is needed. Our current insurance policy covers this risk if we adhere to the manufacturers routine maintenance programme. It is proposed to have two rota’s for persons to check that the green lights are flashing on each of our defibrillators every day. It will be a requirement to initial a checklist. The clerk will carry out the monthly checks.

11. A.O.B. There is to be an election in May. The cost of holding uncontested elections will be £11.22 per nomination. East Suffolk have sent us details of estimated costs should our PC elections be contested – Chedison £815.17 – Linstead Magna - £614.03 and Linstead Parva - £625.15 The “not suitable for wide vehicles” sign is still missing on the junction with School Lane – this will be reported again. It is proposed to have a bio diversity plan for Chediston – local residents will be invited to help with providing information to create an accurate plan of the amenities that the village shares, as a starting point. Ideas are to be brought to our meeting in March. T The grit bin on Chediston Green needs refilling. There is to be a litter pick in March – dates will follow.

11. Correspondence – Clerk and Councils Direct Cllr Burroughes report’s

12 Meeting ended at 8:25

13. The next meeting will be held on 20 March in Linstead Village Hall

Signed …John Ibbott………………………. Dated ……20 March 2023…………