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| **No** | **Item** | **Comments** | **Action by** |
| **1.** | **Opening Prayers** | Lead by Reverend Jane Held |  |
| **2.** | **Apologies - none** | Those present:-  Jane Held (JH), Graeme and Ann Williams (AGW and AW), Veronica Downing (VAMD),  Carol Penrice-Jones (CPJ), Julia Manton (JM) |  |
| **3.** | **Minutes of first PCC**  **Meeting 14.10.20** | The minutes were accepted as a true record.  N.B. The draft Minutes of the APCC of 14.10.20  have been received. | Signed by JM in JH’s absence |
| **4.** | **Matters Arising** | AGW has reported to the Diocese that 25 people are on Chediston’s electoral role. | No further action |
| **5.** | **Fabric/Maintenance**  **of the Church** | AGW reported that Jonathan Carmen is happy to become the Fabric Officer. As Jonathan is a general surveyor, he can use his contacts when we make repairs to the church. | AGW will liaise with Jonathan Carmen as required. |
| **6.** | **Finance Update**  Treasurer’s Report  Fundraising  Stewardship Essentials | Graeme reported that at the end of 2020  St Mary’s finances were in good shape.   * The Ipswich current account total of £33,542, increased by £6500 since December 2019 owing to 2 successful legacies from Margaret Whitmore £2500 and Moira Morton £2000. * Ipswich Fabric Fund £147,347 increased by £650 interest. * Barclays £ 3175 decrease of £2805 due to paying Parish Share. * Outgoings have been less in 2020 due to the pandemic, not paying the organist and the electricity bill is £450 in credit. However, income has been less due to fewer collections at services, but the Parish Giving Scheme has helped. We should have enough in the account for the first half of the year but not for the second. * The September bike ride raised £750   with 3 riders, Oliver Wareham, John Parsons and AGW. AGW suggested we try and recruit more riders in 2021 to boost funds.   * £850 raised from the digital Christmas Fair. The village enjoyed carols round the outdoor Christmas tree and the Children’s sticker trail was extremely popular. * The pushbutton isn’t working for AGW to be able to pay money direct into the bank. Jane suggested he ask Carolyn for help.     - Jane made us aware of this digital  resource on the Diocese website. It  contains many ideas on how to  fundraise digitally. The site will  shortly have promotional  information about the Parish Giving  Scheme and Gift Aid. | AGW to claim back some of the electricity credit balance  AGW to liaise with Carolyn |
| **7.** | **Team Council Update** | * The Team Rector interviews are going ahead. There’s a discussion on January 25 about the 2 applicants. On 26 January, the 2 applicants are to be interviewed informally on Zoom, and formally on 27 January. * Finance   3 parishes paid the Parish Share in full (including Chediston), 2 didn’t pay much and the rest fell somewhere in between. There was a shortfall for Blyth Valley of £28,000 which was 25% less paid than in 2019. The Team Council decided not to make up the difference with reserves. N.B. Blyth Valley did not pay the lowest Parish Share in the benefice.   * Churchyard Rules There have been issues with adornments on graves. The Team Council are putting together a protocol of what is and is not acceptable. They welcome feedback from PCC’s on this issue. | AGW to attend interviews |
| **8.** | **Diocese/Ministry issues/Clergy** | * Ministry   The situation is still stretched as Diana isn’t well and Linda, although much better, is unable to do much. David Sochon and Vic Hopkins are shielding.  JH was grateful to the Team for giving her a fortnight’s leave recently.   * Safeguarding   Nothing to report, no safeguarding reports recently. The Diocese are running online courses.  Pastoral Ministry  JH has hardcopies of sermons and prayers to give to parishioners, the PCC could not think of anyone who would benefit at present. |  |
| **9.** | **A.O.B.** | Statistics for Mission  VAMD is preparing this annual report and checked how to record variable numbers of children who attend services. It was agreed that she would use an average figure. VAMD reported that the pandemic has resulted in 2 new people moving in and therefore a greater number at services, but Dick and Dinah have not been able to stay at their holiday home so have not attended.  AGW is approaching Ali Mansfield and Anne Greenhaugh to join the PCC. | VAMD to submit report by 31.1.21 |
| 10. | **Date of Next Meeting** | April 15 2021  AGW suggested the PCC communicate digitally to decide if this should be the APCC for 2021. It is the usual time for an APCC but last year’s took place in October 2020 because of the covid pandemic. | AGW to e mail PCC for decision |
| 11. | **Closing Prayers** | Led by JH |  |

**Chair of PCC……………………………………………………………….. Rev. Jane Held**

**Secretary of PCC…………………………………………………………. Julia Manton**